



**LINCOLN-SMD 1 WASTEWATER AUTHORITY  
MEETING AGENDA**

Regular Meeting of the Board of Directors

Lincoln City Hall, Third Floor Council Chambers  
600 Sixth Street, Lincoln, CA 95648

April 10, 2026 at 10:00 a.m.

The public may also observe and participate in the meeting via Zoom at the following videoconferencing link: [https://us06web.zoom.us/webinar/register/WN\\_L2bYfOdARYiQxL2vDwckAQ](https://us06web.zoom.us/webinar/register/WN_L2bYfOdARYiQxL2vDwckAQ)

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**Board of Directors**

CITY OF LINCOLN  
John Reedy, Vice Chair  
Holly Andreatta

COUNTY OF PLACER  
Shanti Landon, Chair  
Cindy Gustafson

**General Manager and Secretary**

Jim Mulligan

**Legal Counsel**

Wes Miliband

**PRELIMINARY MATTERS**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL
- D. PUBLIC COMMENT ON NON-AGENDA ITEMS

*Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the Authority's subject matter jurisdiction should do so at this time. With respect to items on the Agenda, the Board will receive public comments at the time the item is opened for discussions, prior to any vote or other Board action. A three-minute time limit is requested. Please complete a speaker card and submit it to the General Manager at the meeting.*

**ACTION CALENDAR**

1. CONSENT ITEMS

*It is recommended by the General Manager that these items, which are expected to be routine in nature and without controversy, be received and acted upon by the Board without discussion. If any Board member or interested party requests that an item be removed from the Consent Calendar for discussion, it will be considered separately. The consent calendar may be approved by a single motion to approve, followed by a second and then a call for vote.*



1.1 Approval of Minutes – 3/13/26 Regular Meeting

2. GENERAL MANAGER'S REPORT AND UPDATE (Discussion, No Action) – A PowerPoint and verbal report will be provided to include the following:
  - GM Work in Progress
  - February 2026 Operations Fund Income Statement
3. OPERATIONS REPORT (Discussion, No Action) – A written and verbal report will be provided.
4. LEGAL REPORT – A verbal report from General Counsel pertaining to relevant legislative, case, or related developments that have occurred.
5. DIRECTOR'S COMMENTS
6. CLOSED SESSION MATTERS - CONVENE TO CLOSED SESSION FOR MATTER(S) LISTED ON THE AGENDA

Public Employee Evaluation  
(Government Code § 54957(b)(1))  
Title: General Manager, Board Secretary, Authority Engineer

**ADJOURNMENT**

THE FOLLOWING INFORMATION IS PROVIDED TO ASSIST WITH PUBLIC PARTICIPATION:

Americans with Disabilities Act (ADA): In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the Lincoln City Clerk's Office at (916) 434-2490. The meeting room is wheelchair accessible and disabled parking is available. Notification at least 24 hours prior to the meeting or time when services are needed will assist staff in assuring reasonable arrangements can be made to provide accessibility to the meeting or service.

Agenda Availability: The main posting location of the LiSWA Agenda is on the public kiosk outside the entrance of Lincoln City Hall, 600 6th Street, Lincoln, California. Agenda Packets are available for review at the Lincoln City Clerk's Office, 600 6th Street, Lincoln, California.



**LINCOLN-SMD 1 WASTEWATER AUTHORITY  
MEETING MINUTES**

Regular Meeting of the Board of Directors

March 13, 2026 at 10:00 a.m.

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**Board of Directors**

CITY OF LINCOLN  
John Reedy, Vice Chair  
Holly Andreatta

COUNTY OF PLACER  
Shanti Landon, Chair  
Cindy Gustafson

**General Manager and Secretary**

Jim Mulligan

**Legal Counsel**

Wes Miliband

**PRELIMINARY MATTERS**

A. CALL TO ORDER

The meeting was called to order at 10:06 am.

B. PLEDGE OF ALLEGIANCE

The pledge was led by Chair Landon.

C. ROLL CALL

Shanti Landon, Chair  
John Reedy, Vice Chair  
Cindy Gustafson, Director

Staff present:

Jim Mulligan, General Manager and Board Secretary  
Wes Miliband, Legal Counsel  
Kelye McKinney, Authority Engineer

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comments on non-agenda items.



## ACTION CALENDAR

### 1. CONSENT ITEMS

*It is recommended by the General Manager that these items, which are expected to be routine in nature and without controversy, be received and acted upon by the Board without discussion. If any Board member or interested party requests that an item be removed from the Consent Calendar for discussion, it will be considered separately. The consent calendar may be approved by a single motion to approve, followed by a second and then a call for vote.*

#### 1.1 Approval of Minutes – 2/13/26 Regular Meeting

Motion to approve by Director Reedy, Second by Director Gustafson, Approved 3-0

### 2. GENERAL MANAGER'S REPORT AND UPDATE (Discussion, No Action) – A PowerPoint and verbal report will be provided to include the following:

A PowerPoint and verbal report were provided discussing financial report and work in progress.

- GM Work in Progress
- January 2026 Operations Fund Income Statement

Director Landon asks question about GL52380 SC3310 – Operations account.

Jenna Gelso explains this account is Jacobs Operations and through 7 months of professional services the account is approximately 4% over through February and trending to be over budget at the end of the FY roughly 6.5%. However, the account may reconcile with Jacobs FY TruUp and/or rate update.

Director Landon asks question about GL52390 – Internal Services – 93.33%

Jenna Gelso explains there will be no more expenses this FY and that the \$70k were the County's fees for MOU Audit services.

### 3. OPERATIONS REPORT (Discussion, No Action) – A written and verbal report will be provided.

Gary Hengst gives PowerPoint presentation on operations.

Director Reedy asks if the rag catcher was installed in Ditch 1.

Gary Hengst states that it was assembled and will do the same to Ditch 2.

### 4. LISWA WASTEWATER TREATMENT AND RECLAMATION FACILITY PHASE 1 IMPROVEMENT PROJECT OVERVIEW - (Discussion, No Action) – A PowerPoint and verbal report will be provided by the engineer of record, Stantec.

Steven Beck, Stantec PM and Principal in Charge gives PowerPoint and verbal presentation.

Director Reedy asks to clarify M/gal and how the capacity numbers relate.

Steven Beck explains treatment capacity average dry weather flow capacity or average annual flow capacity flow capacity are what is used to calculate M/gal and the hydraulic capacity of the



plant. The improvement project will increase capacity to 8M/gal when the fourth oxidate ditch and clarifier are installed.

Director Reedy states the capacity after the improvement project is 6M/gal.

Steven Beck clarifies that 6M/gal will be the capacity of the treatment side.

Director Reedy asks how much the improvement project will cost.

Steven Beck states that with engineering and administration Phase 1 will cost around \$47 million.

Kelye McKinney states that the budget also includes the filters.

Director Reedy asks about cloth v sand filters software and what the risks are if the provider stops updating.

Steven Beck explains that if a controller goes out, there are no replacement parts, and they will need to be 'patch' repaired.

Director Reedy asks about cost and operational savings.

Steven Beck explains that there is no capital savings between more sand filters vs cloth but there are energy and operations savings, as the cloth filters require less operation and maintenance.

Jim Mulligan explains the cloth filters are safer, with no confined space The manufacturer will perform a condition assessment and may purchase parts for the sand filters to have on hand.

Director Reedy asks how much the filters are in the Phase 1 budget.

Jim Mulligan states \$7 - \$8 million.

Director Gustafson asks, in future meetings, to hear from the Collection Systems to discuss reducing I&I (inflow and infiltration).

Steven Beck explains they are in the middle updating the City's Collection System Master Plan and it includes tapping into an older section of town to identify inefficiencies and will be addressed in that improvement project.

Director Gustafson states that the Improvement Project is designed to increase peak flows to account for new growth. It is assumed that new construction would improve I&I. Due to her collections background, smoke testing and videotaping were often performed to pipelines.

Matt Medill - City of Lincoln, Public Works Director explains that they replace 1 mile per year, the worst 1% for either I&I or CIP, so it would be hard to improve with any significance without raising rates, resulting in less than 5% in reduced I&I.

Director Gustafson states that the design of new construction should use backfill techniques and construction inspections to reduce I&I.

Director Reedy asks if the City knows where the worst sections of I&I are in the pipelines.



Matt Medill explains they routinely record 20% of the system each year to find the inefficiencies and flush every 3-5 years.

Rob Mahoney – Placer County, Utilities Program Manager states the County performs smoke testing and storm chasing, into key splitting manholes, during high weather events. They clean every 5 years and collect the data and condition ratings through a condition assessment program. From the highest priority down, they repair and cure-in-place pipeline, plus perform open-cut digs.

Director Gustafson states she appreciates the preventative maintenance.

5. AMENDMENT NO. 2 TO STANTEC PROFESSIONAL SERVICES AGREEMENT FOR \$542,000 REGARDING DESIGN SERVICES LISWA WASTEWATER TREATMENT AND RECLAMATION FACILITY - (For Discussion and Potential Action for Approval). A staff memo will be provided and the Amendment No. 2 identifying the scope of services and related costs.

Jim Mulligan gives verbal report on staff memo in Board packet for Stantec Amendment 2.

Motion to approve by Director Gustafson, Second by Director Reedy, Approved 3-0

6. LEGAL REPORT – A verbal report from General Counsel pertaining to relevant legislative, case, or related developments that have occurred.

No report today.

7. DIRECTOR'S COMMENTS

No Director's comments.

8. CLOSED SESSION MATTERS - CONVENE TO CLOSED SESSION FOR MATTER(S) LISTED ON THE AGENDA

Session closed at 11:04 am.

Open session reconvened at 11:29 am.

No reportable action from closed session.

#### **ADJOURNMENT**

The meeting was adjourned at 11:29 am.



# GENERAL MANAGER'S REPORT

LiSWA Regular Board Meeting  
April 10, 2026





# Agenda

- GM Work in Progress
- LiSWA February 2026 Operations Income Statement



# General Manager's Report

## GM Work in Progress

- WWTRF Improvement Project:
  - Filter Redesign and Building Code Updates
    - TAG included in process
    - Kickoff within a few weeks
- Plant Operations:
  - SCADA-OT upgrades
    - Evaluating Jacobs proposal
    - Future Board direction needed
  - ZEV update
    - CARB analysis of LiSWA fleet under Milestone Option
- Lincoln Development:
  - Conservation easement permission process update
- FY 26-26 Budget

# Lincoln-Sewer Maintenance District 1 Wastewater Authority

## Operations Fund Income Statement

July 2025 through February 2026

Modified Accrual Book	Jul '25 - Feb 26	Budget	Variance	% of Budget
<b>Income</b>				
<b>42005 - Fair Market Value ADJ</b>	\$ (89,877.94)			
<b>42010 - Investment Income</b>				
RC0560 - Investment Income	\$ 773,275.79			
<b>Total 42010 - Investment Income</b>	\$ 773,275.79			
<b>42030 - Short Term Rents</b>				
RC0600 Short Term Rents	\$ 53,471.29	\$ 69,090.00	\$ (15,618.71)	77.39%
<b>Total 42030 - Short Term Rents</b>	\$ 53,471.29	\$ 69,090.00	\$ (15,618.71)	77.39%
<b>46230 - Sanitation Services</b>				
RC2230 - Operations	\$ 6,262,565.04	\$ 9,682,614.00	\$ (3,420,048.96)	64.68%
<b>Total 46230 - Sanitation Services</b>	\$ 6,262,565.04	\$ 9,682,614.00	\$ (3,420,048.96)	64.68%
<b>46240 - Sanitation Serv Other</b>				
RC2190 - Capital / Debt	\$ 2,960,256.64	\$ 4,576,882.00	\$ (1,616,625.36)	64.68%
RC2190 - Sewer Connection Fees	\$ 2,637,018.31	\$ 2,500,000.00	\$ 137,018.31	105.48%
<b>Total 46240 - Sanitation Serv Other</b>	\$ 5,597,274.95	\$ 7,076,882.00	\$ (1,479,607.05)	79.09%
<b>46360 - General Reimbursement</b>				
RC2680 - Other	\$ 2,537.38	\$ 55,000.00	\$ (52,462.62)	4.61%
<b>Total 46360 - General Reimbursement</b>	\$ 2,537.38	\$ 55,000.00	\$ (52,462.62)	4.61%
<b>48030 - Miscellaneous</b>				
RC3010 - Reclaimed Water		\$ 30,000.00	\$ (30,000.00)	
<b>Total 48030 - Miscellaneous</b>		\$ 30,000.00	\$ (30,000.00)	
<b>Total Income</b>	<b>\$ 12,599,246.51</b>	<b>\$ 16,913,586.00</b>	<b>\$ (4,314,339.49)</b>	<b>74.49%</b>
	\$ 12,599,246.51	\$ 16,913,586.00	\$ (4,314,339.49)	74.49%
<b>Expense</b>				
<b>52020 - Goods</b>				
SC2029 Chemicals	\$ 383,979.82	\$ 558,249.00	\$ (174,269.18)	68.78%
<b>Total 52020 - Goods</b>	\$ 383,979.82	\$ 558,249.00	\$ (174,269.18)	68.78%
<b>52040 - Communication Services</b>				
SC2085 - Telephone	\$ 1,586.85	\$ 10,000.00	\$ (8,413.15)	15.87%
<b>Total 52040 - Communication Services</b>	\$ 1,586.85	\$ 10,000.00	\$ (8,413.15)	15.87%
<b>52080 - Insurance Services</b>				
SC2140 - Insurance Services	\$ 291,749.51	\$ 250,000.00	\$ 41,749.51	116.7%
<b>Total 52080 - Insurance Services</b>	\$ 291,749.51	\$ 250,000.00	\$ 41,749.51	116.7%
<b>52160 - Maintenance - Service</b>				
SC2270 - Maintenance	\$ 39,370.32	\$ 171,260.00	\$ (131,889.68)	22.99%
SC2270 - WWTRF Maintenance	\$ 603,339.09	\$ 320,816.00	\$ 282,523.09	188.06%
<b>Total 52160 - Maintenance - Service</b>	\$ 642,709.41	\$ 492,076.00	\$ 150,633.41	130.61%
<b>52240 - Member, Reg, Warr</b>				
SC2550 - Prof Membership		\$ 10,800.00	\$ (10,800.00)	
<b>Total 52240 - Member, Reg, Warr</b>		\$ 10,800.00	\$ (10,800.00)	
<b>52360 - Prof/Special Services</b>				

**Lincoln-Sewer Maintenance District 1 Wastewater Authority**  
**Operations Fund Income Statement**  
July 2025 through February 2026

Modified Accrual Book	Jul '25 - Feb 26	Budget	Variance	% of Budget
SC2940 - Consulting	\$ 300,091.05		\$ 300,091.05	100.0%
SC2940 - Consulting WWTRF	\$ 72,952.13		\$ 72,952.13	100.0%
SC2950 - Engineering WWTRF	\$ 32,475.20	\$ 475,000.00	\$ (442,524.80)	6.84%
SC3030 - Security WWTRF	\$ 360.00			
52360 - Prof/Special Services - Other		\$ 1,248,988.00	\$(1,248,988.00)	
<b>Total 52360 - Prof/Special Services</b>	\$ 405,878.38	\$ 1,723,988.00	\$(1,318,109.62)	23.54%
<b>52370 - Prof/Special Services</b>				
SC3130 - Legal	\$ 61,028.00	\$ 150,000.00	\$ (88,972.00)	40.69%
<b>Total 52370 - Prof/Special Services</b>	\$ 61,028.00	\$ 150,000.00	\$ (88,972.00)	40.69%
<b>52380 - Prof/Special Services</b>				
SC3150 - Grounds Maintenance	\$ 13,931.38			
SC3310 - Operations	\$ 1,833,399.36	\$ 2,581,418.00	\$ (748,018.64)	71.02%
SC3320 - Environ, Ecological	\$ 22,786.79			
<b>Total 52380 - Prof/Special Services</b>	\$ 1,870,117.53	\$ 2,581,418.00	\$ (711,300.47)	72.45%
<b>52390 - Prof/Special Services</b>				
SC4705 - Internal Services	\$ 70,000.00			
52390 - Prof/Special Services - Other		\$ 75,000.00	\$ (75,000.00)	
<b>Total 52390 - Prof/Special Services</b>	\$ 70,000.00	\$ 75,000.00	\$ (5,000.00)	93.33%
<b>52400 - Information Technology</b>				
SC3360 - IT Services	\$ 47,878.47	\$ 150,000.00	\$ (102,121.53)	31.92%
<b>Total 52400 - Information Technology</b>	\$ 47,878.47	\$ 150,000.00	\$ (102,121.53)	31.92%
<b>52450 - Prof/Special Services</b>				
SC3480 - Short Term Rental	\$ 45,006.59	\$ 64,000.00	\$ (18,993.41)	70.32%
<b>Total 52450 - Prof/Special Services</b>	\$ 45,006.59	\$ 64,000.00	\$ (18,993.41)	70.32%
<b>52510 - Commissioner's Fees</b>		\$ 9,600.00	\$ (9,600.00)	
<b>52570 - Advertising</b>		\$ 7,500.00	\$ (7,500.00)	
<b>52800 - Utilities</b>				
SC4340 - Utilities	\$ 806,544.29	\$ 2,237,200.00	\$(1,430,655.71)	36.05%
<b>Total 52800 - Utilities</b>	\$ 806,544.29	\$ 2,237,200.00	\$(1,430,655.71)	36.05%
<b>52810 - Goods</b>				
SC4456 - Sewage Treatment	\$ 620,521.35	\$ 968,024.00	\$ (347,502.65)	64.1%
<b>Total 52810 - Goods</b>	\$ 620,521.35	\$ 968,024.00	\$ (347,502.65)	64.1%
<b>53190 - Taxes and Assessments</b>				
SC4870 - Taxes and Assessments	\$ 73,605.98	\$ 90,000.00	\$ (16,394.02)	81.78%
<b>Total 53190 - Taxes and Assessments</b>	\$ 73,605.98	\$ 90,000.00	\$ (16,394.02)	81.78%
<b>53390 - Cost Plan Allocation</b>	\$ 6,653.25			
<b>54450 - Capital Asset Equipment</b>				
SC4455 - Equipment	\$ 415,276.18			
54450 - Capital Asset Equipment - Other		\$ 1,712,000.00	\$(1,712,000.00)	
<b>Total 54450 - Capital Asset Equipment</b>	\$ 415,276.18	\$ 1,712,000.00	\$(1,296,723.82)	24.26%
<b>59000 - Debt Payments</b>		\$ 2,705,200.00	\$(2,705,200.00)	
<b>Total Expense</b>	\$ 5,742,535.61	\$ 13,795,055.00	\$(8,052,519.39)	41.63%

**Lincoln-Sewer Maintenance District 1 Wastewater Authority**  
**Operations Fund Income Statement**  
 July 2025 through February 2026

Modified Accrual Book	Jul '25 - Feb 26	Budget	Variance	% of Budget
<b>Net Ordinary Income</b>	\$ 6,856,710.90	\$ 3,118,531.00	\$ 3,738,179.90	219.87%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
Depreciation Expenses	\$ 4,343,277.14			
<b>Total Other Expense</b>	\$ 4,343,277.14		\$ 4,343,277.14	100.0%
<b>Net Other Income</b>	\$ (4,343,277.14)		\$ (4,343,277.14)	100.0%
<b>Net Income</b>	\$ 2,513,433.76	\$ 3,118,531.00	\$ (605,097.24)	80.6%

**Footnotes** Modified Accrual Book

52360 2940, 2950 WWTRF / 54450 - On Balance Sheet as CIP and/or Capital Assets

## March 2026 LWWTRF Operations Report

4-10-26

### Highlights

- 174.654 Million Gallons (MG) of influent, 19.473 MG of effluent was sent to reclamation and 282.023 MG of effluent was sent to Auburn Ravine this month.
- Repaired a leak on the potable water (1W) system this month.
- Ditch #1 is back in service running well with new wall pumps. (Photo 1 & 2)
- Took Ditch #2 off-line for cleaning and installation of rag catcher and wall pumps. (Photo 3)
- Centrifuge repairs were delayed again until June due to delays in getting parts.
- Filter Feed and Effluent spare pumps were delivered and RAS pump 1C is back in service. Server room AC was replaced. Oxidation Ditch splitter mixer #2 was replaced and a spare was added to the shelf.

### Compliance

- There were no compliance issues this month though we failed a WET test this month and are completing the two required retests.

Table 1.

Major Equipment Out of Service						
Equipment	Failure Date	Redundancy	Problem	Solution	Estimated Repair Cost	Estimated Return to Service Date
SHT Blower 3C	1-1-22	1 of 3	Original 2004 Blower worn out	FY26/27 CIP purchase. Replace with new blower	\$25,000	10-1-26
Centrifuge #3	8-19-25	1 of 2	Down for Major Service	Parts are on order	\$60,000+ original service fee	7-1-26

Table 2.

Month/Year	Influent INF-001 (Daily Averages)				
	Flow	BOD5	BOD5 Load	TSS	TSS Load
	MGD	mg/L	Lbs	mg/L	Lbs
Apr '25	5.583	300	14,239	289	13,517
May '25	5.019	271	11,229	284	11,750
Jun '25	4.809	218	8,656	345	13,717
Jul '25	4.750	254	10,008	317	12,491
Aug '25	4.774	240	9,504	334	13,243
Sep '25	4.814	242	9,588	289	11,506
Oct '25	5.114	173	7,349	147	6,335
Nov '25	6.274	148	7,591	153	7,911
Dec '25	6.741	170	9,054	132	7,348
Jan '26	7.090	189	9,596	181	9,268
Feb '26	7.408	137	7,718	187	12,046
Mar '26	5.634	138	6,487	255	12,053

Table 3.

Month/Year	Influent Flow	Effluent discharged to Auburn Ravine	Total Flow to Reclamation	Warm Springs Flow	Pivot Flow	Machado Flow	Effluent to City (Sierra Pacific & Fosket)	TSB Net Flow (+Influent)(-Effluent)	Total Precipitation
	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD	inches
Apr '25	167.50	83.91	25.73	15.60	8.10	.00	2.03	45.06	.21
May '25	155.60	34.78	42.22	12.09	27.18	.00	2.95	60.32	.00
Jun '25	144.27	139.80	38.33	10.51	22.90	.00	4.92	-25.97	.00
Jul '25	147.26	87.98	61.62	27.46	30.28	.00	3.88	-14.35	.00
Aug '25	147.98	94.57	68.30	21.80	43.31	.00	3.18	-29.77	.00
Sep '25	144.42	74.53	39.24	17.85	15.99	.00	5.40	45.86	.00
Oct '25	158.53	162.34	2.79	.00	.00	.00	2.79	28.97	2.14
Nov '25	188.21	260.26	2.09	.00	.00	.00	2.09	-80.16	3.65
Dec '25	208.97	68.97	2.77	.00	.00	.00	2.77	77.95	3.09
Jan '26	219.80	243.62	2.57	.00	.00	.00	2.57	-4.29	3.62
Feb '26	207.43	184.51	2.20	.00	.00	.00	2.20	.88	3.58
Mar '26	174.65	282.02	19.47	8.99	7.75	.00	2.73	-72.16	.13

**Work Order Actual Hours by WO Type**

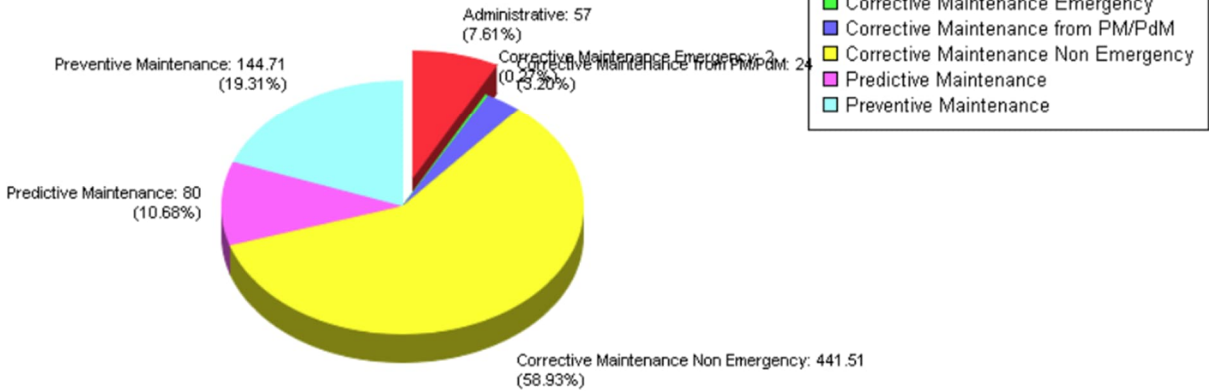


Photo 1.



Photo 2.



Photo 3.

